

Quick Start Guide

– Borosil Online Vendor Registration

BOROSIL LIMITED

(Formerly known as Hopewell Tableware Limited)

- **Prerequisite**

Vendors registering online are requested to note the following points, before creating Login Account by using “Vendor Registration”:

- ❖ Ensure that you have valid email ID before initiating the process of registration.
- ❖ Ensure that you have scanned copy of your valid license and other required documents which will be required during Registration Process in either PDF or JPG format.
 - PAN Card
 - GST Certificate if GST Register Vendor
 - MSME Certificate if registered under any MSME Category.
 - MSME declaration if not registered under any MSME Category.
 - Canceled Cheque or Bank Certificate
 - Current year TDS Certificate if applicable for any lower deduction
 - Company profile or Brochure

- **Online Vendor Registration Process**

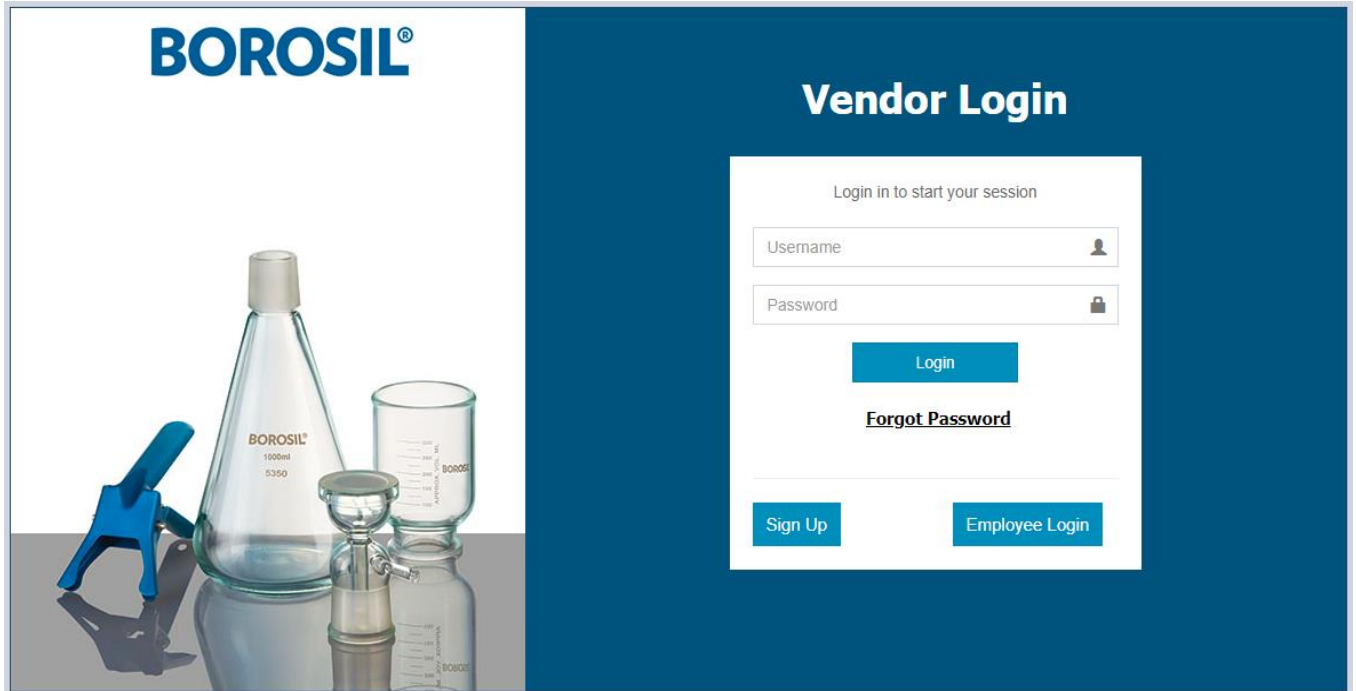
Step 1:

Open the online vendor registration by typing the URL

<http://www.weconnectborosil.com>



Following screen will appear.



If you are already a registered with Borosil as a vendor then enter your login details, or else click on the Sign Up button.

Sign Up

Vendor Name

Is GST Registered ?
 Yes No

GST Number

PAN Number

Username

Password

Confirm Password

Mobile

Email

[Sign Up](#)

[Go to Login](#)

Sign Up

Sheetal Traders

Is GST Registered ?
 Yes No

27AADFS4637E1Z8

AADFS4637E

sheetaltraders

....

....

9325477777

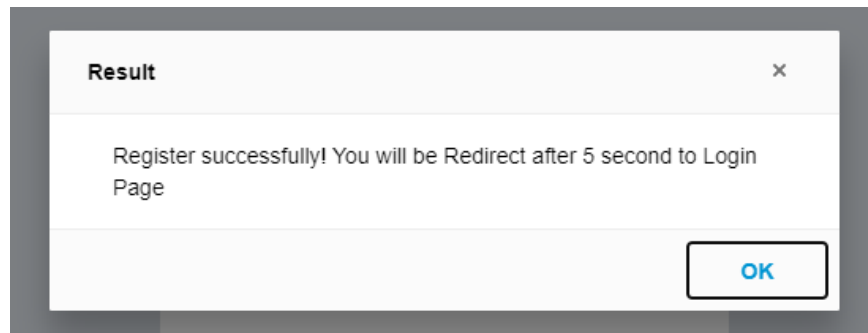
sales@sheetaltraders.com

[Sign Up](#)

[Go to Login](#)

Step 2:

Once you fill up the Sign-up form, below success message will pop up and within 5 seconds will divert to the login screen.



Enter your login details as shown in the below image and press enter or click on Login button.

Vendor Login

Login in to start your session

[Login](#)

[Forgot Password](#)

[Sign Up](#) [Employee Login](#)

Step 3:

Borosil maintains its vendor data in the world class ERP – SAP. SAP is the software which controls our master data, transactional data and analytical data. The payments of the vendors are being processed through SAP. Hence, we

request you to provide the correct data to avoid any delay in the registration or the payments.

Register as a Vendor with details

Basic Details:

* Company Name

Borosil Limited (Mumbai) ▼

* Vendor Name

Sheetal Traders

* PAN

AADFS4637E

* PAN Card (File Max Size 250 kb | .pdf|.jpg|.jpeg)

Choose File

PAN Copy.pdf

Address Details:

* Shop No/ Plot No.

Shop No. 1 & 2

Area

Bazar Road

District

Mumbai

* Building Name

Primrose

* Postal Code

400050

Country

India - IN x ▼

Street

Demonte Road

* City

Mumbai

State

Maharashtra x ▼

Road

K.C. Marg

PO Box

|

GST Details :

* GST Registered

Yes No

* GST Number

27AADFS4637E1Z8

* GST Registration Type

Regular ▼

* Last GSTR - 1 Return filed Month

August

* GST Certificate (if GST registered party, then it is required) (File Max Size 250 kb |

.pdf|.jpg|.jpeg)

Choose File

GST Certificate.jpg

MSME Details :

* MSME Category

Certificate Number

Certificate Date

* MSME Certificate (File Max Size 250 kb |

.pdf|.jpg|.jpeg)

 MSME certificate.JPG

Bank Details :

* IFSC Code

* Branch Name

* Bank Name

* Account Holder Name

* Account Number

* Account Type

Address

City

* Cancelled Cheque / Bank Certificate (File Max Size 250 kb | .pdf|.jpg|.jpeg)

 Cheque.JPG

Please select a valid File file.

TDS Details :

Are you eligible for TDS exemption?

 Yes No

TDS Certificate No

TDS Certificate Date

TDS Attachment (File Max Size 250 kb | .pdf|.jpg|.jpeg)

 No file chosen

Attachments :

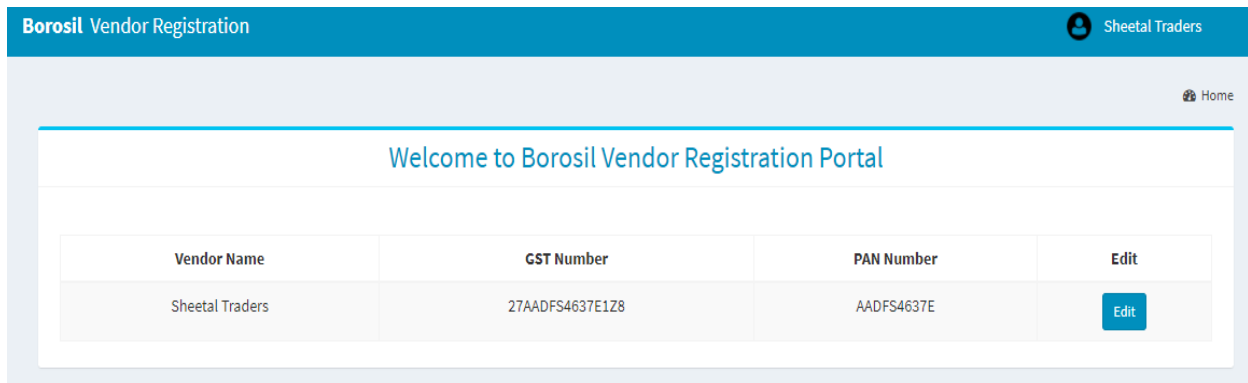
Brochure (File Max Size 250 kb | .pdf|.jpg|.jpeg)

 No file chosen

Finally when all the data is correctly filled up and the documents are attached, click on the button (Submit Your Details)

[Submit Your Details](#)

Once submitted, then the following screen will appear.



The screenshot shows the Borosil Vendor Registration Portal. The header includes "Borosil Vendor Registration" and "Sheetal Traders". A "Home" link is visible in the top right. The main content area displays a welcome message and a table with the following data:

Vendor Name	GST Number	PAN Number	Edit
Sheetal Traders	27AADFS4637E1Z8	AADFS4637E	Edit

You may edit your company's information by clicking on "Edit".

Thank you.